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**TO:** Honorable Catherine Liendecker, Mayor  
Village of Lyons Falls

**FROM:** Carrie Tuttle, PhD, PE, CSP  
Director of Engineering

**DATE:** April 30, 2013

**SUBJECT:** Lyons Falls Mill Redevelopment Progress Report – April 2013

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On March 25, 2013 C. Tuttle participated interviews with three consultants at the Village of Lyons Falls Municipal Offices. The Authority provided technical support, at the Village and Tug Hill Commissions request, to answer consultant questions throughout the RFP process. After this process was completed, C. Tuttle assisted the Village by coordinating with the selected consultant to prepare an engineering services agreement that include optional services to maximize the \$30,000 CWSRF planning grant that the Village received. C. Tuttle also assisted the Tug Hill Commission with technical questions regarding the project and provided documents that Tug Hill could use to develop an interest survey for potential sewer service customers. B. Tulip, the Authority's Project Engineer, assisted with this process.

On March 27, 2013 C. Tuttle met with Jeff Brunelle from Nobis Engineering onsite to discuss the Phase 2 environmental scope of services that Nobis is defining for the EPA. C. Tuttle responded to subsequent requests for additional information after the site visit was complete. As of the date of this report, the exact scope of the EPA funded project is unknown and a copy of Nobis report has not been received. Finalization of the proposals for Phase 2 – 4 services is on hold until EPA's scope is defined.

On behalf of the Village, on March 28, M. Capone and E. Virkler met with Roseanne Murphy, Empire State Development, to discuss the revised scope of the redevelopment project as part of the \$4.5 million ESD grant funded through the Regional Council.

On April 3, 2013 C. Tuttle performed a technical review of the combined O'Brien & Gere technical specifications and drawings (182 pages). Written comments were prepared and discussed with O'Brien & Gere.

On April 10, 2013 C. Tuttle provided guidance to structure scope of work to maximize grant award for the Village's CWSRF Sewer Planning study and for future funding. C. Tuttle reviewed the selected consultant's proposal for optional services.

On April 11, 2013 C. Tuttle communicated with consultants regarding Phase 2 – 4 proposals. Information regarding prior Aubertine & Currier assessment and condemnation issue of Priority 3 buildings was shared.

C. Tuttle attended the LCDC Board meeting on April 12, 2013 to provide an update on the status of the Mill Redevelopment Cleanup project. Copies of the March Progress Report were distributed to board members.

On April 16, C. Tuttle corresponded with the Tug Hill Commission and the Village regarding the optional services proposed by GHD for their CWSRF Planning Study. C. Tuttle also corresponded with J. Brunelle to answer questions regarding the Mill Site and the report that they are preparing for EPA.

Paragon Environmental Construction arrived on site on April 18, 2013 to complete the mercury spill clean up in building 10. They arrived onsite at approximately 8 a.m. installed a negative air unit and proceeded with the cleanup. The cleanup was completed by approximately 2 p.m. The cost for the clean-up was \$4800; this was \$700 more than the original estimate due to the volume of material exceeding the initial estimate of 1-55 gallon drum. The Authority negotiated with Paragon on the LCDC's behalf to reduce the additional costs from an initial estimate of \$1600. P. Cheresnoski provided services associated with obtaining vendor quotes, and an EPA identification number, reviewing insurance and contract documents, and overseeing contractor safety requirements. C. Tuttle provided general oversight for this project. Pre and post cleanup photographs of the area are shown below.



C. Tuttle attended the Village Board meeting on April 22, 2013 to answer board questions about the GHD proposal for engineering services related to the CWSRF Planning Study grant project. C. Tuttle also provide an update on the status of the Mill Redevelopment project.

On April 23, 2013 C. Tuttle met with E. Virkler and G. Cheshier (Genesee Valley Transport Authority) to complete a visual inspection of the railroad spur to the Mill. The purpose of this site visit was to discuss a plan to proceed with the Northern Border Regional Commission grant. E. Virkler agreed that a basic engineering report that addressed the capital improvements required and explored the land ownership and easement issues would be appropriate. E. Virkler planned to follow up with the Northern Border Regional Commission to confirm the approach

before moving forward. The extent of support required from the Authority on this project has not been determined.

On April 30, 2013 C. Tuttle completed a technical review of the revised construction specification documents to ensure comments were incorporated, prepared written summary of outstanding issues and participated in conference calls with O'Brien & Gere to discuss concerns and potential resolution of issues identified. It is anticipated that a final draft will be ready to submit to the LCDC's attorney and to Northbrook for review by May 10, 2013. Assuming 2 weeks for comment resolution from legal, the project could be bid the week of May 27<sup>th</sup>.