

VILLAGE OF LYONS FALLS  
MINUTES OF REGULAR BOARD MEETING  
JUNE 25,2014

Attending: Katie Liendecker - Mayor  
Mike Skorupa, Donna Dolhof, Anne Huntress, - Trustees  
Wendy Hoskins – Clerk/Treasurer  
Mike DeLano –DPW Superintendent  
Absent - Ron Dorrity

Guests: Brian Tulip-DANC

Mayor Liendecker called the meeting to order at 6:00 p.m.

Mayor Liendecker asked all attending to stand and recite the Pledge of Allegiance.

Brian Tulip, from Development Authority of the North Country (DANC), reviewed the SEQRA Resolution information for the sidewalk installation application. Discussed removing the sidewalk portion on High Street and just painting a portion of the blacktop. Also discussed easements for the sidewalk project. One resident on Laura Street has refused. Brian will contact the county because Laura Street is a county road to see what the right of way is.

Brian also discussed the water main project. He explained that the DOT is requiring soil boring samples. This will increase the cost, but is necessary. Also, Brian recommended going with 12 inch pipe; although it will cost a little more, it will be better in the long run. The estimate is around \$150,000 including the soil boring. On motion by Trustee Huntress, seconded by Trustee Dolhof, and unanimous approval of the Board, the amendment to the GHD contract to add the soil boring was approved. Resolution # attached. Brian explained that we will need to do a SEQRA for the water main project and he will contact Mark Gebo to see what the requirements will be. Brian left at 6:50 p.m.

Mayor Liendecker submitted the regular board minutes from 5/19/14 and the Board reviewed. On motion by Trustee Dolhof, seconded by Mayor Liendecker and unanimous approval of the Board of Trustees, the minutes were accepted and approved.

Mayor Liendecker submitted the special meeting minutes from 6/18/14 and the Board reviewed. On motion by Trustee Huntress, seconded by Trustee Dolhof, and unanimous approval of the Board of Trustees, the minutes were accepted and approved.

The Board reviewed the financial report for May 2014 submitted by Treasurer Hoskins. On the motion of Trustee Skorupa, seconded by Trustee Dolhof and unanimous approval of the Board, the May financial report was approved with a revision in the Fire Department explanation section.

The Board reviewed the audited bills submitted by Treasurer Hoskins including bills to be paid, abstracts and bills paid prior for approval as follows:

General Fund Vouchers G14-72 to G14-89 in the amount of \$54096.08

Water Fund Vouchers W14-30 to W14-37 in the amount of \$3749.06

Sewer Fund Vouchers S14-16 to S14-20 in the amount of \$31692.25

After review and discussion of the bills and on motion of Trustee Huntress, seconded by Trustee Skorupa and unanimous approval of the Board to pay the Dolhof bill, with Trustee Dolhof abstaining, the Dolhof bill was approved for payment. Treasurer Hoskins shared that if we paid the Casella waste bill in full for the year we will receive a 3% discount. On motion by Trustee Skorupa, seconded by Trustee Dolhof, and unanimous approval of the Board, the prepayment was approved. On motion of Trustee Dolhof, seconded by Trustee Huntress, all remaining bills were approved for payment.

Mayor Liendecker submitted a bill for DANC in the amount of \$2772.00 for approval to pay when money is received from LCDC. On motion by Mayor Liendecker, seconded by Trustee Dolhof, and unanimous approval of the Board, the bill was approved for payment.

DPW Superintendent Delano shared that he needs to check the sensor in the water tank because it is not reading properly. When the level gets down to three feet, water will have to be drawn in.

DPW Superintendent Delano shared that the backflow preventer and meter is in at the mill site, and they will be checking and marking them on a daily basis. They will be billed for the total amount of water used at the end of the project. They have suggested we keep the backflow preventer at the end of the project to offset some of their water cost.

DPW Superintendent Delano shared that he ordered the fuel tank last week from Plastic Mart for a total of \$525.11.

DPW Superintendent Delano shared that Mark Kovach said the lines at the tennis court should be done on Friday, weather permitting.

DPW Superintendent Delano shared the paving estimates from Barrett and Suit-Kote. Barrett's estimate for hot mix for Markham Street was \$57990, and for Franklin Street was \$95420. Suit-Kote's estimate for a cold mix with a top coat for Markham Street, along with the village driveway at the office, was \$40890.54, and for Franklin Street, along with the High Street hill, was \$60792.28. Suit-Kote also gave an estimate to slurry seal the dead ends of High, Edgewood Drive, Fulton, and Gorham, for \$23606.17. We have \$105,129.99 left in CHIPS money at this time. Discussed the options. On motion by Trustee Dolhof, seconded by Trustee Huntress, and unanimous approval of the Board, it was decided to hire Suit-Kote to do Markham, Franklin, High St hill, the village driveway, and seal the dead end streets upon receipt of a contract stating actual prices. DPW Superintendent Delano will contact Suit-Kote. There are a couple of storm drains that need to be fixed before paving begins.

DPW Superintendent Delano shared that our DPW crew marked out the water main for Doug Hunt, mayor of Turin.

DPW Superintendent Delano shared that the village was approved for two summer hires from the county. They will start June 30th and stay until the end of August. They are Todd Rogers and Justin Humes. Justin was with us last year, and according to the county is allowed to drive the village pickup in town for work and will be covered by our insurance.

DPW Superintendent Delano submitted estimates for tree removal and stump grinding. For the tree on Franklin Street that needs to be removed, Dick Rice bid \$1600 if he removes brush and Tug Hill Tree Service bid \$700 if he takes the wood and the village cleans up the brush. The two trees on Edgewood Drive, Dick Rice bid one at \$1900 and one at \$1600 and Tug Hill Tree Service bid them at \$1000 each. The three stumps in the park Dick Rice bid \$650 and Tug Hill Tree Service bid \$200 each. Discussed the bids, and on motion by Trustee Dolhof, seconded by Trustee Skorupa, and unanimous approval of the Board, it was decided to hire Tug Hill Tree Service to remove all trees and stumps.

DPW Superintendent Delano shared that he helped Otis dig up their water line at their storage building. They weren't sure where the problem was. It was the responsibility of Otis and they repaired it.

DPW Superintendent Delano shared that the swing set needs a trail to the handicapped accessible swing. Discussed options of cement, blacktop, etc. We want to keep it looking as natural as possible so will look into using packed stone. Mayor Liendecker shared that we received \$2818 from Iroquois as a grant. When the project is complete we will need to have a sign made listing the contributors.

Trustee Dolhof shared that Dolhof Hardware would like to replace the sidewalk in front of the store and want to know if the village will do any incentive to help them out. Discussed creating a policy and past practice. On motion by Mayor Liendecker, seconded by Trustee Dolhof, and unanimous approval of the Board, it was decided to have a policy that the DPW crew will remove the sidewalk and dispose of it, pending their availability, and the landowner is responsible for the replacement, as long as the homeowner signs a statement/easement holding the village harmless. Resolution # attached.

DPW Superintendent Delano shared that Tom LaLonde's pool caved in and he is wondering if the village will let him load the village truck with the lumber from his pool deck and they can dump it at the green dump. Discussed and approved.

DPW Superintendent Delano asked that the guys be able to get new t-shirts. Treasurer Hoskins will order seven for each of them.

DPW Superintendent Delano shared that the nets at the basketball court are torn. The basketball back board is old and needs to be replaced. He will check into replacing it, but will order new nets for now.

Discussed a possible vehicle/traffic law making a portion of High Street, from Center Street to the library, a one way street. Set a public hearing for July 14th from 6:00 to 6:30 to get the public's input.

Trustee Dolhof asked DPW Superintendent Delano to obtain a quote for replacement of the library roof so they can put it on a construction grant.

Trustee Huntress shared that she has a meeting set up with Brandon from Kingdom Creations, and her brother Andy regarding the website transfer.

Trustee Skorupa asked about the fire hydrant on Laura Street that had been damaged and if we had ordered a new one. DPW Superintendent Delano will talk with the land owner and order a new one.

Mayor Liendecker asked about a car that had been damaged while the DPW crew were mowing. DPW Superintendent Delano said that the information has been sent to our insurance company and we are waiting to hear back from them.

Mayor Liendecker shared that the Leyden Water District paperwork has been finalized and signed.

Mayor Liendecker shared that the Scrap for Vets event was a success and they raised over \$1500.

Mayor Liendecker shared that NYSEG plans to have the main done on Cherry Street this year.

Mayor Liendecker shared that the letter to the NYS Comptroller for the Corrective Plan was emailed on 6/23/14.

Mayor Liendecker shared that the annual drinking water quality report was sent out. The letter states that if they are any questions on the report to contact the clerk, but she suggested that next year's report should say to contact our DPW Superintendent, who would be more able to answer the questions. All agreed.

Mayor Liendecker shared that we received a call requesting an application for a Peddler/Solicitor license. We do have a law on the books, but did not have an actual application anywhere so she created one.

Mayor Liendecker shared that she received a letter from Harold Krug requesting to remove his property on South Street from the water/sewer billing because he doesn't intend to ever put another trailer on the property. On motion by Trustee Dolhof, seconded by Trustee Huntress, and unanimous approval of the board, it was approved to discontinue billing. Treasurer Hoskins will send him a letter.

Mayor Liendecker shared that the new Clerk/Treasurer Jo Ann Maring has resigned because she was offered a full time position with benefits. Wendy has agreed to do both Clerk and Treasurer positions until a replacement can be found. Discussed advertising for the positions and wage.

Mayor Liendecker shared that Hess is no longer going to be our supply service company, as they were sold to Direct Energy Services. She recommended staying with them to avoid penalties.

Mayor Liendecker shared that she received a letter from Dept of Public Service regarding NYSEG conducting risk assessments of their natural gas distribution systems. She will give a copy to DPW.

Mayor Liendecker shared that we received a refund check from Eastern Shore on the fire department's insurance policy. Treasurer Hoskins will deposit back into the Fire Department's account.

Trustee Dolhof shared that she wants to type up the credit card policy and then will distribute to everyone.

Trustee Huntress reported that the reconciliation of the May financial report with bank reconciliations was ok.

Trustee Skorupa shared that the fire department will meet with both Cheryl LaLonde and Rebecca Mackenzie separately to determine who will be doing the ambulance billing.

On motion by Trustee Dolhof, the meeting was adjourned at 9:32 p.m.

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Wendy Hoskins, Clerk/Treasurer