

**Village of Lyons Falls**  
**Regular Board Meeting, September 28, 2015**  
**Held at Village Offices, 4059 Cherry St., Lyons Falls, NY**

**Attending:**

Mayor Katie Liendecker, Trustee/Deputy Mayor Ron Dorrity, Trustee Michael Skorupa, Trustee Anne Huntress, Trustee Donna Dolhof, DPW Superintendent Todd Ossont, Treasurer Wendy Ward, and Village Clerk Beth Schaab.

The regular board meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was led by Mayor Liendecker.

- **Public Comments: None**
- **The Regular Board meeting minutes** of August 24, 2015 were reviewed and accepted. Motion made by Trustee Dolhof to approve minutes of 8/24/15, Second by Trustee Huntress. All in favor. Minutes accepted.
- **The August financial report was reviewed & discussed.**  
Motion made by Trustee Huntress to approve the August financial report/second by Trustee Skorupa. All were in favor. Motion carried.
- **Reconciliation/financial report for August, 2015**  
Reconciliation was conducted by Trustee Huntress and found in order. Motion made by Trustee Huntress to approve the August reconciliation/financial report. Second by Trustee Skorupa. All were in favor. Motion carried.
- **Quarterly Report was reviewed by the Board and found in order.**  
Motion made by Trustee Huntress to approve the Quarterly report/second by Trustee Skorupa. All were in favor. Motion carried.
- **Audit bills and abstracts**
- The Board reviewed the audited bills submitted by Treasurer Ward including the bills to be paid, estimates and bills paid prior for approval as follows:
  - General Fund Vouchers G15-119 to G15-128 in the amount of \$4,002.07
  - Water Fund Vouchers W15-063 to W15-066 in the amount of \$1,114.58
  - Sewer Fund Vouchers S15-047 to S15-053 in the amount of \$6,802.45

Trustee Huntress motioned to pay the Dolhof bill, seconded by Trustee Dorrity; Trustee Dolhof abstained from voting on the Dolhof Hardware bill. It was approved to pay the Dolhof bill.

Trustee Huntress motioned to pay the rest of the bills, Trustee Dolhof seconded, it was unanimously approved.

- **OLD BUSINESS:**

- 1. DPW report/Todd Ossont:**

- a. A lengthy discussion was had surrounding the update to the Ross Water Main Valve with the options/costs associated to the various alternatives.  
Todd has sent out updates to the Board via email for review. After much consideration, it was agreed to run both valves past Claude Curley (NYSDOH). If Claude does not have a preference, the Village will proceed with the cheaper valve. One of the major concerns with rebuilding was the issue of freezing.  
Motion was made by Donna Dolhof to go with the electrical valve which Claude Curley recommends, Second by Mike Skorupa . All were in favor. Motion carried.
- b. Todd did not have an update on the bleachers by the Riverside bathrooms.
- c. Todd reported he has two quotes for garage door openers: Adirondack Garage Door \$1824 for 2 overhead electric openers/installed and Overhead Door was \$2701 for same type openers. The electrical work would be \$268 and same work from Spencer Electric would \$500. This expense was not in the budget. It could come out of Buildings Budget. No decision was made at this time for the Garage Door Openers.
- d. Todd provided the Library roof update as he has talked to Ryan Salmon. Work will start next week. The area of concern was identified while inspecting the roof. "Estimates" do not need to be notified of our decision. "Bids" will be notified.
- e. Update on tree removal on Dock Street is John Potter had lowest estimate of \$850. A Certificate of insurance has been provided.

- 2. Mayor report:**

- a. Dock St. Pump Station Project update: The Gorman Rupp pump being shipped 12/2/15. Works starts in November, in lieu of October, based on this shipping date. The electric has been run from Continental Circle to the Pump Station by Spencer Electric and is ready. It was noted that no winter expense protection will be provided as not included in the estimate ( if the contractor delays the start of the project to winter months).
- b. Mayor Liendecker has been providing Mill Site updates via email to the Board. Progress is coming along.
- c. Mayor Liendecker has not heard from Mike Bocchi of DEC regarding the Waste Water Treatment Plant permit. The changes usually take time.
- d. Mayor Liendecker called Dr. Bullis regarding the complaint of the garbage on the old school property. She is checking into it and will get back to Mayor Liendecker. If a resident is keeping garbage on their property, it goes against our Property Maintenance Law. But rather than go with that, Dr. Bullis suggested we approach from a Public Health end and go onto the property to go look at it. No update yet.
- e. Dog Control update. The Village received a certified letter from the Rushford's, which was shared with the Board. Mayor Liendecker contacted Angela from Tug Hill Commission. The Dog Control Officer refuses to abide by our Dog Control Laws. The township told him he must, but hasn't done anything about it. He has put his resignation in and he will no longer be in this position by year end. The County is supposed to hold a monthly meeting. During discussions, some feel a County wide Dog Control Officer would be beneficial. Others feel we should have two officers; one for the Northside and one for the Southside of the County as covering the entire county is too much for one person. Mayor Liendecker suggests perhaps we have a Shared Services agreement with

West Turin Township and Lyons Falls to share their Dog Control Officer and include in their written contract, they are to follow our Village Dog Control Law. Discussion was held over how the costs could be worked out. Mayor Liendecker will investigate and come up with a plan before approaching the West Turin Board. In the meantime, a letter will be drafted to the Rushford's that this has been an ongoing issue and we continue to work on an approach will which meet everyone's needs.

- f. Mayor Liendecker reported we were hoping for a check from Essex County for the sidewalks. This has not been received as they need documentation from the Development Authority of the North Country with a summary of the services for the sidewalks. Brian has provided this information. Still up in the air before the \$82k and change is received.
- **NEW BUSINESS:**
    1. **Treasurer Ward:**
      - a. **Resignation**

Treasurer Ward delivered her resignation to the Board due to medical issues. Mayor Liendecker and Treasurer Ward have discussed the situation and her resignation was accepted with extreme regret. Discussion was had over a replacement and it was determined no public notice or advertisement was necessary since this is not a Civil Service position. Clerk Schaab has expressed interest in this position after discussing the responsibilities over with Treasurer Ward. Mayor Liendecker made a motion to appoint Caroline B. Schaab, the current Village Clerk, as the Village Treasurer as well. Second by Trustee Dolhof. All were in favor. Motion carried. Resolution #26-2015 is attached.

**Treasurer Ward and Clerk Schaab will be working together on this transition. Treasurer Ward will need to submit a written resignation with effective date to Mayor Liendecker.**

**Treasurer Ward was dismissed from the meeting at 6:30 p.m.**
    2. **Clerk Schaab:**
      - a. **Building permits:** 1
      - b. **Deed Transfer:** 1
      - c. **The Halloween Curfew Dates** were discussed and set for 2015. Trustee Skorupa graciously accepted the task of handling the 8:00 p.m. siren. Motion was made by Trustee Skorupa/Second by Trustee Huntress for dates of October 30, 2015 – November 1, 2015. All were in favor. Motion carried.
      - d. **Water Shut Off request** was discussed for a trailer owned by Shue Brothers in Town of Leyden. The effective date requested is 7/31/15. It was agreed to charge full rate for the month of July and half rate for August & September as an outside user in Town of Leyden. A motion was made by Mayor Liendecker/Second by Trustee Huntress to approve this shut off for the Shue Brothers Trailer. All were in favor. Motion was carried.

**3. DPW Ossont:**

- a. **Salt Bid** was received for 2015-2016. The cost is up to 2.37 a ton from last year. We put in for 70 ton and have 30-35 ton left from last year.
- b. Todd suggests the shrubbery around village office be torn out. In the winter, the sidewalks heave and the roots from the shrubs are growing under the sidewalks which does not allow the sidewalks to come down as they should. Next spring, we could consider having these shrubs planted elsewhere.
- c. Three generators (2 sewer and 1 water) are utilized by the Village. Todd suggests we have annual tune-ups done on these to ensure proper functionality as they have never been maintained. The cost would be \$1,658.19 by Cummings Northeast. Mayor Liendecker made a motion for this annual maintenance of the three generators this fall by Cummings. Second came in from Trustee Dolhof. All were in favor. Motion carried.

**4. Mayor Liendecker**

- a. A letter was received from the Tug Hill Council for a Circuit Rider service \$600/year. The Board agreed this service was not necessary.
- b. Tug Hill Legislative Delegation meeting, October 01, 6:30 pm at Redfield Fire Hall, invited also is Senators Griffo and Ritchie and Assembly members Barclay, Blankenbush, Brindisi and Butler. This meeting has been cancelled.
- c. DOH, has issued a notice of violation for the late submission of the monthly operations report for the Water System. Todd stated this will not happen again. Mayor Liendecker stated this needs to go into our Annual Report in May 2016.
- d. Garbage pick-up, starting April 15, 2016 required for garbage bags to be clear; if not garbage will not be picked up. We may want to consider eliminating our garbage pick-up service next year. A lengthy discussion was held surrounding various options for changes in the Village. The Trustee Dolhof will contact Constableville to see how they and other villages are attacking this issue.
- e. Meeting September 29, Tuesday at 2 pm with Brown & Brown Insurance regarding Medical Insurance.
- f. British Soccer Camp has contacted us for their 2016 Camp date. 2015 Camp was cancelled due to lack of interest. They are looking for a sponsor of the event which would entail promotion of the event. Mayor Liendecker suggested Lyons Falls Alive may be a good sponsor. We are okay for one week use for the camp. However, the Village is not interested in being a sponsor. Mayor Liendecker will inquire as to why South Lewis school location is not being approached for this event.
- g. Mayor Liendecker received a letter from the Lewis County Search and Rescue who needs to send in an application for a Certificate of Need to operate an ambulance service. The "need" which they are communicating was discussed by the Village Board. Mayor Liendecker feels more research needs to be done before they can be a supporter vs. non-supporter of their organization. LCSR will be doing a presentation at the Lyons Falls Fire Dept. which the Mayor encouraged the Trustees to attend if possible with her to gain a better understanding and make their decisions accordingly. No response will be sent until the presentation is attended.

**5. Trustee Dolhof:**

- a. The Flower boxes need cleaned out and stained for next year. Trustee Dolhof would like this task completed before the cold weather or questioned if she should wait until the spring. The Board complimented Trustee Dolhof on her great work on these Flower Boxes. Trustee Dolhof is free to do as she wishes with these Flower boxes.

**6. Trustee Huntress: None**

**7. Trustee Dorrity: None**

**8. Trustee Skorupa:**

- a. Lyons Falls Alive gave the Little League monies for the power at the park. The Little League would like to run the power from the panel box to the Concession stand. Ryan Salmon will donate his time to do the work. (\$300 was received for the materials). Panel box has been donated. Permission is being asked to dig and install that line. DPW Superintendent Ossont suggested running water over to that part of the structure as well. A motion was made by Mayor Liendecker/Second by Trustee Huntress to give them permission to dig and install that line to the concession stand. All were in favor. Motion carried.
- b. Trustee Skorupa was approached by Gyde Gydeson . He will donate all materials in order to insert a cooking area with a roof beside the Auxiliary Building at the Park which they can cook underneath. This addition could be utilized by the Fire Department as well. Trustee Skorupa stated this would be a great scout project. The work will be done in the spring. A motion was made by Trustee Dorrity, Second by Trustee Huntress to approve the covered cooking area. All were in favor. Motion Carried.
- c. Church on Route 12 is being denied a ROW by Snow Belt Housing because USDA would not approve it as this would not benefit the residents of the High Falls Apartments to their parking lot for connection of natural gas line. The Church has already installed boilers for connection to natural gas. Various options were discussed to communicate to the Church. Mayor Liendecker offered for them to tap into the Village office property gas line and run a line to their location. It will need to be reviewed by NYSEG engineer. Trustee Skorupa will have further discussions with the Church.

- **Next Regular Village Board meeting October 26, 2015**
- **Motion was made my Trustee Skorupa/Second by Trustee Dolhof. All were in favor. Meeting adjourned.**

**Meeting Minutes Respectfully Submitted,**

**Beth Schaab  
Village Clerk**