

**Village of Lyons Falls**  
**Regular Board Meeting, October 26, 2015**  
**Held at Village Offices, 4059 Cherry St., Lyons Falls, NY**

**Attending:**

Mayor Katie Liendecker, Trustee/Deputy Mayor Ron Dorrity, Trustee Michael Skorupa, Trustee Anne Huntress, Trustee Donna Dolhof, DPW Superintendent Todd Ossont, Treasurer Wendy Ward, and Village Clerk Beth Schaab.

The regular board meeting was called to order at 6:07 p.m. and the Pledge of Allegiance was led by Mayor Liendecker.

- **Public Comments: None**
- **The Regular Board meeting minutes** of September 28, 2015 were reviewed and accepted. Motion made by Trustee Dolhof to approve minutes of 9/28/15, Second by Trustee Huntress. All in favor. Minutes accepted.

The Special Meeting Minutes of October 5, 2015 (regarding the Lewis County Search and Rescue approval or disapproval) were reviewed and accepted. Motion made by Mayor Liendecker to approve the 10/5/15 Special meeting minutes, Second by Trustee Dolhof.

Trustees Dorrity & Huntress abstained from the vote as they were unable to attend that meeting. Special meeting minutes accepted. Motion carried.

- **The September financial report was reviewed & discussed.** Motion made by Trustee Huntress to approve the September financial report/second by Trustee Skorupa. All were in favor. Motion carried.
- **Reconciliation/financial report for September, 2015** Reconciliation was conducted by Trustee Huntress and found in order. Motion made by Mayor Liendecker to approve the September reconciliation/financial report. Second by Trustee Dolhof. All were in favor. Motion carried.
- **Audit bills and abstracts**
- The Board reviewed the audited bills submitted by Treasurer Ward including the bills to be paid and bills paid prior for approval as follows:
  - General Fund Vouchers G15-1001 to G15-1011 in the amount of \$20,187.38
  - Water Fund Vouchers W15-1001 to W15-1005 in the amount of \$1,242.67
  - Sewer Fund Vouchers S15-1001 to S15-1003 in the amount of \$512.49

Treasurer Ward had comments on the following bills:

The Community Bank Credit Card bill was received today and the receipts are not yet attached. One of the Community Bank Credit Card statements had a balance of zero. We wanted it to be included in review just to show the board no statements are missing.

Trustee Huntress motioned to pay the Dolhof bill, seconded by Trustee Skorupa; Trustee Dolhof abstained from voting on the Dolhof Hardware bill. It was approved to pay the Dolhof bill.

Trustee Huntress motioned to pay the rest of the bills, Trustee Dolhof seconded, it was unanimously approved.

- **Motion to pay this month's DANC mill site invoice after we receive the check from LCDC** was made by Mayor Liendecker, Motion seconded by Trustee Huntress. All in favor. Motion was carried.

- **OLD BUSINESS:**

- 1. Treasurer Ward: None**

- 2. DPW report/Todd Ossont:**

- a. Todd spoke with Dan Merrill on 10/22/15. The scheduled ship date on the Valve is 11/6/15. The three parts that Dan from DANC requested we needed were received and are at the office and waiting for the valve to go in.
- b. The Fire Hydrant replacement on Laura Street is done and the water was turned back on, there was a water leak over at the park which probably existed from the previous winter. That water leak was also fixed. This results in a 20,000 gallon a day savings in water. Average of 125,000 gallons a day now in lieu of 145,000 gallons a day.
- c. Todd advised the Library roof is completed. It came under budget. A good job was done and more insulating was done in the closet of the dance hall to help retain heat.
- d. Todd reported the video cam is still being worked on. Todd is still waiting for responses from a couple of individuals. The Mayor mentioned she saw video cams at Staples & Todd will research these. There were discussions of other possible options.
- e. Todd reported he still has the two quotes for garage door openers. No action will be taken on this issue as this expense was not in the budget. We will wait until after the water & sewer projects are complete.

- 3. Mayor report:**

- a. Dock St. Pump Station Project update: An email was received from Tom Owey, Engineer of C2AE. The new concrete lid at the Pump Station is in and will be delivered next week. He will have people on site to remove the existing lid and put on the new lid. He said that Jeff Proulx, of Northern NY Contractors, plans on continuing to work on the building and piping upgrades next week. The Gorman Rupp pump still being shipped 12/2/15.
- b. Mayor Liendecker stated the water main is completed. The only outstanding part is the valve situation. Therefore, the Mayor would like to make a resolution to sign the Certificate of Substantial Completion for the Water Main Project. Trustee Huntress made the motion to sign the Certificate of Substantial Completion for the Water Main Project, Trustee Skorupa offered a second to the motion. All were in favor. Motion carried.
- c. Mayor Liendecker stated the Mill Site is coming right along. Slowly being demolished. The Water Tank will be coming down soon.
- d. The Mayor received an email from Carrie Tuttle/DANC. They are going to submit a grant regarding the Steam Plant. A letter of support will be needed from the Board for this

grant. The Mayor asked for the Board's permission to write this letter. Trustee Huntress made the motion to write the letter of support for the EPA Brownfield Grant, motion was seconded by Trustee Dolhof. All were in favor. Motion carried.

- e. Mayor Liendecker received an email from Dr. Bullis regarding the complaint of the garbage on the old school property. Dr. Bullis recommends we write a letter to Tim Widrick of the Codes Dept. to advise the resident is violating the law by having garbage on their property. The Mayor will draft the letter.
  - f. Dog Control update: Mayor has talked with Ed Hayes, Town of West Turin Supervisor who now understands the Village is not asking them to rewrite their dog control law. Their next meeting is November 4, 2015 (Wednesday). Mayor Liendecker will attend the meeting. Discussions have been had with Bob Green, Mayor of Constableville, who has also expressed interest in the meeting. If a solution cannot be worked out with West Turin, then Bob has stated that perhaps Lyons Falls and Constableville can have an inter-municipal agreement to perhaps hire a dog control person. The Mayor shared salary & benefit information which the current Dog Control officer was requesting. We will wait until Mayor Liendecker attends the West Turin meeting for that outcome. The Boonville Dog Control person is not looking for any additional areas to cover. Larry Dolhof, County Legislator, mentioned a countywide Dog Control officer would be unlikely. Roger Berrus from the Humane Society would welcome anyone interested in being a dog catcher.
  - g. Mayor Liendecker reported she has received an email from Ed from Brown and Brown Insurance Agency. We are looking into MVP. This needs to be offered to full time employees. A waiver would need to be signed if full time employees have coverage with Medicaid or elsewhere. Todd mentioned the health insurance does not include coverage for Vision. There is an endorsement which could be added which would need to be approved by the Board. This decision needs to be made before January. Premiums will be going up after the first of the year.
  - h. A letter from DEC was received today. Our application for the DEC permit is complete. The letter outlined additional requirements so the review can be completed by DEC. One of which requires us to have a Public Notice in the paper the week of 10/26/15 (that is this week). Since this gives us no lead time, we will be contacting Journal & Republican to have this published this week. Proof of publication must be returned to DEC. We are seeking to have one of our levels adjusted to avoid being in violation when submitting our Sewer Report.
  - i. The Mayor asked if the Board was able to review the Water Law documents. The Carthage Water Law was shared by Mr. Gebo. Our village does not use our meters. A lengthy discussion was had surrounding the Carthage Water Law and other issues we may have (i.e. Section 15; Pipes would need to be approved by Water Superintendent, etc.). It was agreed Mayor Liendecker and Trustee Dolhof will meet to review more in detail.
4. Trustee Dolhof reported on her conversation with Mary Fahling regarding the Constableville Garbage Service. This led to a very lengthy discussion. It was determined more information still needs to be gathered as well as other ideas before implementing in our Village. This has been a long time issue. Changes would require a Public Hearing, etc.

- **NEW BUSINESS:**

- 1. Treasurer Ward:**

- a. Treasurer Ward stated during talks about the Budget last year, there was mention of Real Property Rents being raised. She was wondering if we ever took action on the Bowling Alley or Kelly's Academy of Dance. The Mayor stated we never implemented contracts which was suggested during the Comptrollers office visit. We will check old meeting minutes surrounding Kelly's Academy of Dance. The Bowling Alley is set at \$1200 per year.

**Treasurer Ward was dismissed from the meeting at 6:47 p.m.**

- 2. Clerk Schaab:**

- a. **Building permits:** 3
- b. **List of properties sold in the village from Real Property:** None
- c. Discussion was had regarding **Board Meeting dates for the remainder of the year** due to the holidays. It was determined 11/23/15 and 12/21/15.
- d. **Water Shut Off request** was discussed for 4049 Markham Street. (Gorczyca property). Water was shut off 9/23/15. We will charge ½ rate for water and sewer starting 10/1/15. A motion was made by Mayor Liendecker/Second by Trustee Huntress to approve this shut off for the Gorczyca property . All were in favor. Motion was carried.
- e. **The Unpaid Village Tax Document** was received from the Lewis County Treasurer's Office. This document must be signed by the Mayor and all Trustees before submitting to the Treasurer's office on or before the deadline of 11/6/15. We will be processing the re-levy on 11/4/15. The trustees must stop in the Village office to sign the document on 11/5/15. Beth will hand deliver to the Lewis County Court House on 11/6/15.

- 3. DPW Ossont:**

- a. Local highway inventory review indicates Dominick Terrace exists but not claimed on the LHI listing. After discussion it was determined this could be added as a village street by resolution. This is a driveway. It is village property. No decision was made surrounding this property.
- b. The tree on Dock Street was done on Friday and cleaned up.
- c. Todd sent in for reimbursement from CHIPS on the street repair. He requested \$22,660.77 for the cost of this work. There was \$2783.80 left for the winter. \$19,876.96 actually left in the CHIPS fund. Roll over balance of \$11,770.42 from prior year. Payment should be received around 12/15/15. The document was due by 11/13/15.
- d. DPW found a bike at the upper boat launch (brand new) a couple of weeks ago. This is an expensive bike (\$600-\$700). Todd has contacted the Sheriff's Dept.

- 4. Mayor Liendecker**

- a. Head Start requesting cross walk from their building to the Mill site parking lot. They have permission from LCDC to park there. The details were discussed amongst the Board. Todd will look into what needs to be done.
- b. A letter was received from NYMIR. After 8 years, there will be a rate increase; the average increase may be 3.5%.

**5. Trustee Dolhof:**

She will need a copy of the check for the Library roof. The check stub will work.

**6. Trustee Huntress:**

Questioned the frequency of the pharmacy posts being down. Discussion was had by the Board on how the posts were being knocked down.

**7. Trustee Dorrity:**

None

**8. Trustee Skorupa:**

- a. A question was raised surrounding the property assessment for the resident on Continental Circle across from the Waste Water Treatment site. There was an issue with the property assessment. The Village was taken to court years ago. There was a certain timeframe when we could bring their assessment back up. The timeframe was uncertain. The residents would like to hook up to the sewer system now. Discussion was had as to how that would be need to be handled. The Mayor suggested she contact the Assessor surrounding this issue of increasing the assessment.

**Next Regular Village Board meeting November 23, 2015.**

- **Motion was made my Trustee Huntress/Second by Trustee Dolhof. All were in favor. Meeting adjourned at 8:08.**

Meeting Minutes Respectfully Submitted,

Beth Schaab  
Village Clerk