

VILLAGE OF LYONS FALLS
MINUTES OF REGULAR BOARD MEETING
JULY,2014

Attending: Katie Liendecker - Mayor
Mike Skorupa, Donna Dolhof, Anne Huntress, Ron Dorrity- Trustees
Wendy Hoskins – Clerk/Treasurer
Mike DeLano –DPW Superintendent

Guests: Sharon Shue

Mayor Liendecker called the meeting to order at 6:00 p.m.

Mayor Liendecker asked all attending to stand and recite the Pledge of Allegiance.

Guests were asked to address the Board. Sharon shared that she was just sitting in to see how things go because she is interested in the clerk position.

Meeting minutes from last month's meeting were reviewed. On motion by Trustee Dolhof, Seconded by Trustee Huntress, and unanimous approval of the Board, the minutes were approved as submitted.

Meeting minutes from the special meeting from August 7, 2014 regarding sidewalk bids were reviewed. On motion by Trustee Huntress, Seconded by Trustee Skorupa, and unanimous approval of the Board, the minutes were approved as submitted.

The financial report was reviewed. On motion by Trustee Dolhof, Seconded by Trustee Skorupa, and unanimous approval of the Board, the financial report was approved as submitted.

Clerk/Treasurer Hoskins submitted bills and abstracts and bills paid prior for approval as follows:

General Fund Vouchers G14-104 to G14-117 in the amount of \$5367.74
Water Fund Vouchers W14-43 to W14-53 in the amount of \$34544.59
Sewer Fund Vouchers S14-26 to S14-26 in the amount of \$58.00

On motion by Trustee Huntress, Seconded by Trustee Skorupa, and unanimous approval of the Board, the Dolhof bill was approved for payment, with Trustee Dolhof abstaining from the vote.

On motion by Trustee Dolhof, Seconded by Trustee Huntress, and unanimous approval of the Board, the remaining bills were approved for payment.

DPW Superintendent Delano shared that he spoke with Pat at Suit-Kote and we are covered under their liability insurance. Pat will drop off a certificate of insurance tomorrow. Pat wants to mill Franklin Street on Wednesday; the guys will clean up on Thursday and mark the storm drains, and then Pat will come back next week to do the binding. They will leave that for about a week and then come back to pave. After Franklin Street is completed, they will do Markham and High Street. DPW

Superintendent Delano will let the school and the sheriff's office know that Franklin Street will be done for traffic purposes.

DPW Superintendent Delano shared that the trees have not been removed yet. The owner of Tug Hill Tree Service has had some personal issues and is supposed to begin on Friday of this week.

DPW Superintendent Delano shared that the contractor working at the mill site, Ritter and Paratore Contracting, Inc. (RPCI), would like us to purchase the water meter at the mill that was purchased for the job. He thinks it would come in handy later. The cost is approximately \$1500. Discussed reducing their water bill at the end of the project by the cost of the meter. Mayor Liendecker will speak with them at the mill meeting on Wednesday.

DPW Superintendent Delano shared that he has three contractors bidding on putting the natural gas line for the village office; Jim Seelman, Mark Miller, and BJ Queen from Inlet.

DPW Superintendent Delano shared that the one way street signs are done and put up.

DPW Superintendent Delano shared that some of the NYMIR recommendations have been completed. The cabinet has been vented as suggested, and the safety rail has been put on the fuel tank. They still need to fix the bleachers and horse shoe pits at the park.

DPW Superintendent Delano shared that fall trash pickup will be October 6th, 7th, & 8th this year. Otis is planning a metal drive for October 11th.

DPW Superintendent Delano shared that the summer help will be leaving this week and asked if they could have Gary White come in as needed when they need extra help. The Board approved the request.

DPW Superintendent Delano shared that he spoke with Dave Rounds again about his easement and he is thinking about it.

Mayor Liendecker shared that she had emailed everyone the report on the mill site project from DANC.

Mayor Liendecker shared that we need to renew our contract with DANC for the mill site. LCDC is pretty confident that they are going to pass it at their meeting. On motion by Trustee Skorupa, seconded by Trustee Huntress, and unanimous approval of the Board, it was approved to renew the contract with DANC on the condition that LCDC passes it at their meeting.

Mayor Liendecker shared that she hasn't heard anything about the contract signing for the sidewalk grant. Brian Tulip asked the contractor if he would hold the bid price until spring, but he hasn't heard back from him yet.

Mayor Liendecker attended the Town of West Turin's meeting to discuss dog control in the village. Their Board agreed that their dog officer is supposed to abide by and enforce our village laws regarding dog control.

Mayor Liendecker shared that the water main bid will be in the Journal this Wednesday. Claude Curley from DOH and DOT suggested a 14 inch pipe under the road. There is a pre-bid meeting on September 3rd at 10:00, and the bid opening will be September 8th at 3:00. A special meeting was set for September 9th at 6:00 p.m. to review the bids.

Mayor Liendecker shared that we need a permanent easement from the Campbells for the water main project. Brian Tulip and Mayor Liendecker will meet with them to discuss it.

Trustee Dolhof shared that she made several phone calls regarding the flood plain management issue and kept getting referred elsewhere. Nichelle Billhardt is looking into things at this point. The county is looking into getting a certified flood plain manager. At one point, DEC had funds to look at our flood plain to see if it is marked or designated correctly, but those funds have been depleted. The questionnaire from DEC simply asks if we are happy with the flood plan we have then we just have to sign it and send it back. On motion by Trustee Dolhof, seconded by Trustee Huntress, and unanimous approval of the Board, Mayor Liendecker was approved to sign the form and send it back stating we are happy with it as is.

Clerk/Treasurer Hoskins shared that we received a DANC invoice for the mill project and needs approval for payment once the funds are received from LCDC. She will send the invoice on to LCDC. On motion by Trustee Huntress, seconded by Trustee Skorupa, and unanimous approval of the Board, approval was given to pay the DANC invoice upon receipt of the check from LCDC.

Clerk/Treasurer Hoskins shared that we have received building permits from Brian Belmont and Black Moose Development.

Mayor Liendecker shared that we received a letter from DEC regarding our monthly tests being over the permitted level. They recommended doing an enhanced sampling process. They said the guys are doing what they are supposed to do, the levels are just high. Dave Myers does not want to remain working after February, so DPW Superintendent Delano will be taking the sewer exam again soon.

Mayor Liendecker shared that we need to do a resolution to state what streets will be open to snowmobiles. Discussed adding Belmont and Cherry Streets. Trustee Dolhof made a motion to add them; the motion was not seconded. After discussion, it was decided to keep the streets open that have been in the past as long as residents are not being ticketed when getting to the trails. On motion by Trustee Dolhof, seconded by Trustee Huntress, and unanimous approval of the Board, Resolution # 101-2014, attached, was approved.

Mayor Liendecker shared that NYSEG needs an easement for the Lyons Falls Housing Development Corp for their natural gas line, and would like permission to sign it. On motion by Trustee Dolhof, Seconded by Trustee Huntress, and unanimous approval of the Board, Resolution #102-2014, attached, was approved.

Mayor Liendecker shared that she received a letter from Snow Belt Housing Company, Inc. asking that she sign a lien release in front of a notary for Cheri Swiernik, who had received a grant through the community development block grant that the village sponsored. On motion by Trustee Skorupa, Seconded by Trustee Huntress, and unanimous approval of the Board, Mayor Liendecker was given permission to sign the release.

Mayor Liendecker shared that the lawn at George Zehr's home on McAlpine Street needs to be mowed, but we have no way to get in touch with Mr. Zehr. Mail has been returned with no forwarding address. Trustee Dorrity thinks he might be able to get an address and will bring it to the office Wednesday morning. Clerk/Treasurer Hoskins shared that she sent a letter to Carol Higby today regarding her lawn. James Marquez's lawn on Edgewood Drive is high also, but that has been sold at auction so we don't know who the new owner is to send a letter. Trustee Dorrity shared that there is a vacant lot on Laura Street that is also high; he thinks it belongs to Marion Lowe.

Mayor Liendecker shared that she met with Larry Dolhof, Legislator, and Eric Virkler of Lewis County Economic Development and Planning regarding the old school. The county didn't want to take ownership of the school because of liability issues. The owner is not paying his taxes, water bill, etc. Discussed sending a shut off notice for water because he says he is not living there. Mayor Liendecker will check with Attorney Gebo.

Mayor Liendecker shared that she received a thank you note from the South Lewis Merchants Babe Ruth team for allowing them to use our ball field.

Mayor Liendecker gave a reminder about the "Developing Municipal Budgets" session to be held in Boonville on 9/4/14 at 6:30 p.m.

Trustee Huntress shared that the reconciliation of the July financial report was ok.

Trustee Huntress shared that she is updating the village's website with the monthly calendar, etc., so if anyone has something to add, let her know. The web provider has email addresses for each of the Board members, and Trustee Huntress will let everyone know when they are up and available for use.

Trustee Skorupa asked if they could spray the ball field with weed killer. Discussed the issue; Trustee Huntress went online to research. As long as we use Round Up and post signs prior to application it is alright to do.

Mayor Liendecker asked for an update on whether the fire department has decided if Cheryl LaLonde or Rebecca Mackenzie will be doing the billing. Trustee Skorupa shared that there has been no more talk of it; they are leaving it as it is with Cheryl continuing for now.

Trustee Skorupa shared that they have a drawing for the little league concession stand and are just waiting for Terry Thisse to stamp it. They may need Mayor Liendecker's signature on some paperwork. The plan is to get it finished this fall.

Mayor Liendecker shared that the next regular board meeting will be Monday, September 22, 2014.

On motion by Trustee Skorupa, Seconded by Trustee Dorrity, and unanimous approval of the Board, the meeting was adjourned at 8:50 p.m.

Wendy Hoskins, Clerk/Treasurer