

VILLAGE OF LYONS FALLS  
MINUTES OF REGULAR BOARD MEETING  
November 25, 2014

Attending: Mayor Catherine Liendecker  
Trustees: Donna Dolhof, Anne Huntress, Michael Skorupa and  
Ron Dorrity  
Wendy Ward, Village Treasurer  
Wendy Hoskins, Past Village Clerk  
Christine Chaufty, Village Clerk  
Michael DeLano, DPW Superintendent

Guests: Brian Tulip (DANC)

Mayor Liendecker opened the meeting at 6:00 p.m. and led the Pledge of Allegiance to the USA flag.

Introductions were made to Brian Tulip. Mayor Liendecker explained to the group that we were recording the minutes of the meeting.

Brian then presented the water project to the group. Contractor has submitted his first payment application today. The contractor explained this was much more work on the bank on the east side. Original contract price was \$214,975.00. The total complete restored to date is \$132,559.50. Five percent was withheld retainage which is \$6,627.98. Eligible to date was \$125,931.52. The second page of his report was itemized breakdowns. First was General Construction – charging 75%. Next payoff will be 25%. He explained what the contractor has done. Next, he explained the gate valves. They installed six. This was more installed than planned – four was originally planned. Brian will get details of that. Additional fittings – no charge. He explained the side slope and that money is included for the fill. That should help in the next payoff. Flat-top driveway – no charge for that. Brian asked Mike about that. Mike said it had binder in that. They will finish in the spring. \$4400.00 will be saved on the driveway paving. He explained more savings. Exploratory excavating saved about \$1,000 there. Restoration 325 lineage feet – looks like 300 cubic feet. He didn't know if there is more or less. Brian then explained rock removal. Ten in the bid – removed thirty-six. He explained the fittings – 50 lineate feet and they installed 50. Valve repair was explained. Water is in, but not full pressure. Mayor Liendecker had papers which she read from – statement of payment #1 for consideration. We have reviewed and recommend application and certification for payment for the indicated amount of \$125,931.52. Please call if there are any questions. Brian told the group the wages amounted to \$23,162.57, which was indicated on the back. Mayor Liendecker mentioned that Brian has these figures on an e-mail. Anyone who would like a copy can have one. Brian will e-mail them to Mayor. Brian mentioned that there is still some outstanding work. Past Clerk Hoskins suggested the fact that we pay as is and find out for sure if there are any questions and make an adjustment on the next payment.

Sidewalks look good. Contractor did a very good job. Laura Street sidewalks were a little different. Mayor Liendecker has to check the sidewalk by Howell's home.

Trail needs to be finished. The USDA needs to approve the trail. Lyons Falls Housing, Inc.'s board has approved and signed the easement in July. There was a special form that needed to be filled out and we are still waiting to hear from USDA. Mike Hurilla has snow blown it. He will keep it open. Mayor Liendecker took pictures. Brian was thanked for his efforts.

The regular board minutes from October 27<sup>th</sup> were approved. A correction was made on a percentage. Trustee Huntress made a motion to accept the minutes with Trustee Dolhof seconding. All were in favor. None opposed. Carried. The special meeting minutes were also approved.

Financial Report: It was reviewed for October. There was one error. It was corrected by Treasurer Ward. She realized she didn't send the corrected copy out to everyone. She had the balance of the capital project off. The revenue was corrected. All figures match now. Trustee Dolhof made a motion to accept the Treasurer's Report. Trustee Dorrity seconded it. All in favor. Carried.

Mayor Liendecker talked about transferring money with the board. Wendy Hoskins mentioned that this was never done before. We talked about it when the need be. Financial report reflects any transfers.

All bills received thus far for the month were reviewed by each member. The DANC bill was not sent around for the mill. When that is received, we put it on our letterhead and we send it to LCDC. Then they give the go ahead to pay it. Once we get the check for it, then we pay DANC. Koster Excavating bill was done. The only other bill was Cataldo Electric for \$353.70. That was the Christmas tree lights. We are not sure if the firemen will help out with this bill. The firemen will meet next week. Trustee Huntress made a motion to pay all bills except one from Dolhof's. Trustee Skorupa seconded it, Trustee Dolhof abstained. Carried. All other bills were voted on which Trustee Dolhof made the motion and Trustee Huntress seconded which carried. Trustee Huntress made a motion to pay the Dolhof bill. Carried.

A motion made by Trustee Huntress to pay the \$125,931.52 which \$100,000 will come out of Water Savings and the remainder out of the General Fund Savings for the project. Trustee Dolhof seconded it. All in favor. Carried.

DPW Superintendent DeLano gave the DPW report. He submitted all paperwork for CHIPS. We should receive a check in December for \$93,359.57. We had a CHIPS balance of \$105,129.99. So, we will have a balance of \$11,770.42 left. The project wouldn't cover the driveway by the Village Offices because of the sharing with High Falls Apartments and there is no street name on it. We ended up paying for that. Mike reported that more work will be done in the spring. The roof at the DPW building needs repair. It leaks and needs repair. Mike says it leaks into the Community Room and into the Fire Department. In the attic the rafters are water stained. The eaves are rotting. It needs to be addressed.

Parker Line Striping – Crosswalks are done. They are not straight. He called them; they will redo them in the spring. Foreman had personal problems the day he did them. Mayor Liendecker had a letter from them.

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Skating Rink – Work starts tomorrow. Lyons Falls Alive will bring this up at the next meeting the need for a volunteer to take care of the rink. DPW Superintendent Delano talked about the need of having some type of protection over one end. Wind blows everything in there. It's a lot of work. South Lewis Service Organization will also be contacted by Clerk Chaufy to see if they can help.

Snowflake Lights – Three not lit. Waiting on National Grid.

Mill Site Project – Mayor Liendecker could not find a report for October. Getting updates on project changes. There is a meeting at Forest Church tomorrow. Mid-December is the shut-down date. The Mayor received a letter from Lynch Law. They are the attorneys taking care of the law suit going on. Mayor had to have her signature notarized and sent to the attorney so they can interview the guy who is suing everyone.

State Capital Improvement Fund Update – The Mayor doesn't know if we receive \$50,000 toward Dock Street or not. The e-mail went to Senator Griffo's office.

Library Roof Update – DPW Superintendent DeLano hasn't had a chance to look at it yet. One company gave an update on replacing the roof. Smith's say the roof does not need replacing but to take down the ceiling and put in insulation and put it back up. Their estimate was \$4,750. If we are doing the insulation, we have to have another estimate. Ryan Salmon's company will be contacted by Trustee Dolhof.

New York Alert – Application was done and sent to DEC. Goes into effect January 1<sup>st</sup>. Both the Mayor and DPW Superintendent DeLano have signed up to receive alerts.

A thank you note was received from Mary Ellen McManus and Kathy Skorupa for the donation of \$200.00 Halloween party was a huge success at the firehouse. Fifty-two children attended the party.

E-mail Update – Trustee Huntress will again recheck the e-mail system. Mayor Liendecker's was tested and it failed.

Clerk Chaufy reported that two building permits were received. One was from Marian Lowe for a septic permit and the other from Gary Mosicki from Franklin Street, a commercial permit for additions. She also reported that only one fuel estimate was received after Wendy Hoskins requested them. That was from Christman's. Three others were contacted. A motion was made by Trustee Dolhof to stay with Christman's. This was seconded by Trustee Huntress. All in favor. Carried.

FOIL Request to Ward Greenberg – Clerk Chaufy sent a letter to them saying that we need to know how we send the documents requested. By e-mail or US mail. Told them of a charge by mail and that it will take some time. We now await a response. Mayor Liendecker explained the reason for the request.

Mayor's Report – The Lyons Falls History Association is requesting to put up a historical sign over by the site of the old Forest Presbyterian Church. They are doing a grant on this. Trustee Dolhof made a motion with Trustee Huntress seconding it. All in Favor. Carried. A letter will be sent to them.

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FEMA – Need support letters for their radios. This has been done.

The Mayor attended a meeting arranged by Northbrook Lyons Falls (Kruger) to introduce the Redevelopment Plan. It was on the coldest day of the year and it included a tour of the hydro-plant. A public meeting will be held in January.

A letter from the State of New York Office of the Attorney General was received about the New puppy mill legislation.

Mayor Liendecker received a resolution from Lewis County requesting State Disaster Aid regarding the flooding on May 22, 2014.

Also, a letter was received from Insurance Services Office. They will be reviewing our community to evaluate our building code enforcement in the near future with Tim Widrick. This is done every five years. It is evaluated on a one to ten basis. One being exemplary and ten is bad. We have been a five in the past.

Trustee Dolhof had nothing more to report.

Trustee Huntress – correction was made on the Financial Report.

DPW Superintendent Delano discussed DPW employee issues. Mayor Liendecker told Mike to document every detail. Keep a log for a trial one to two month documentation process.

Trustee Dorrity had nothing more to report.

Trustee Skorupa gave Mayor Liendecker the contract that we have with the Town of West Turin for fire protection and Ambulance Service between the village of Lyons Falls and the Town of West Turin. It was signed by the mayor and the clerk.

Next regular Board Meeting with the Organizational Meeting was agreed on to be held December 15, 2014 at 6 p.m. at the Village Offices.

Trustee Dorrity made a motion to adjourn the meeting at 8:10 p.m. with the motion being seconded by Trustee Dolhof and unanimous approved by the board.