



Water and Wastewater Facilities

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TO: Honorable Catherine Liendecker, Mayor
Village of Lyons Falls

FROM: Carrie Tuttle, PhD, PE, CSP
Director of Engineering

DATE: May 31, 2013

SUBJECT: Lyons Falls Mill Redevelopment Progress Report – May 2013

This period, C. Tuttle worked with O'Brien & Gere to finalize the Phase 1 Construction Bid Documents for distribution to stakeholders for review. With the exception of some minor comments received from Northbrook, no other comments were received.

C. Tuttle attended a meeting with L. Dolhof and K. Liendecker on May 24, 2013 in Lyons Falls to discuss bid phase services for the Phase 1 project. At this meeting the Authority was requested to provide these services in conjunction with the existing technical services agreement. Bid phase services will include advertising bid documents on the NYS Contract Reporter website, overseeing the pre-bid meeting, managing the plan holder list, responding to contractor questions, issuing addendum as required, overseeing the bid opening, and providing an evaluation and recommendation of bid results for Village/LCDC award.

C. Tuttle worked with CRA and OB&G to obtain proposals for Phase 3 and Phase 4 engineering services, as outlined in the original Request for Proposal document. A technical review of the proposals was completed by the Authority, and a summary document was provided to stakeholders on May 29, 2013 to assist in the selection process.

On May 29, 2013 notification was received from Nobis Engineering that they had received approval from the EPS to proceed with a Hazardous Materials Survey for select buildings the week of June 3, 2013. J. Brunelle and his colleagues plan to be onsite for the 1-2 weeks. Documentation of the exact scope of Nobbis's work has not been provided.

On May 30, the Phase 1 Construction Bid Documents were released. The Authority has posted the bid on the NYS Contract Report, emailed the bid to a list of contractors that have either expressed interest in the project or that have expertise in the area required for this project. The advertisement has also been emailed to stakeholders to share with other potential contractors that may have an interest in the project.

Next month's activities will focus on Phase 1 bid phase services, proceeding with engineering for Phase 3 and 4, as well as providing assisting to Nobbis Engineering, for Phase 2 environmental assessment activities.